

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
May 16, 2016**

The South Middleton Board of School Directors met on May 16, 2016, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The Vice President, Mr. Thomas Merlie, called the meeting to order at 7:00 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear - Absent  
Mr. Michael Berk - Absent  
Mrs. Stacey Knavel  
Mrs. Elizabeth Meikrantz  
Mr. Thomas Merlie

Mr. Christopher Morgan  
Mr. Randy Varner  
Mr. Robert Winters  
Mr. Scott Witwer - Absent

**Administrative Staff**

Dr. Alan Moyer, Superintendent  
David Bitner, Asst. Prin. – YBMS  
Connie Connolly, Dir. Spec. Ed.  
Patrick Dieter, Athletic Dir.  
Joel Hain, Prin. – BSHS - Absent  
Trisha Reed, Principal – IFEC - Absent  
Nicole Weber, Asst. Bus. Mgr.  
Sharonn Williams, Dir of Tech Inst.

Dr. Joseph Mancuso, Asst. Super.  
David Boley, Principal – Rice  
Mark Correll, Asst. Prin. – BSHS  
Andrew Glantz, Dir. Buildings/Grounds  
Chris Monasmith, Network Admin.  
Kim Spisak, Asst. Prin. – Rice  
Dr. Jesse White, Prin. – YBMS

**Student Representatives**

Max D. Leo  
William T. Webber

**Visitors**

See attachment to the minutes.

**Board Secretary**

Matthew Ulmer

**Solicitor**

Gareth Pahowka

**INTRODUCTIONS AND RECOGNITION**

Dr. Moyer recognized and acknowledged the following retirees:

**Professional Staff:**

Tammy Eads - Learning Support Teacher - Boiling Springs High School - (36 years)  
Vicki Geigus - 4th Grade Teacher - Iron Forge Educational Center - (15 years)  
Laurie Gray - 6th Grade Teacher - Yellow Breeches Middle School - (22 years)  
Carole Posavec - Guidance Counselor - Rice Elementary School - (26 years)  
Sandra Weibley - Second Grade Teacher - Rice Elementary School - (25 years)  
Pamela Wellington - Art Teacher - Iron Forge Educational Center - (21 years)

**Classified Staff**

Elaine Ludt - Classroom Aide - Rice Elementary School - (37 years)

Dr. Moyer also recognized Max Leo, Student Representative to the Board. He was presented with a plaque in recognition of his service to the Board over the past two years.

**CITIZENS PARTICIPATION – None**

**ACCEPTANCE OF MINUTES**

Mr. Winters made a motion, seconded by Mr. Varner, that the Board remove from the table the motion to approve the minutes for the following meetings:

- 4/11/16 – Budget Workshop Meeting
- 4/18/16 – Regular Board Meeting
- 4/25/16 – Budget Workshop Meeting

**The motion passed unanimously.**

Mr. Winters made a motion, seconded by Mr. Morgan that the Board approves the minutes of the following meetings:

- 4/11/16 – Budget Workshop Meeting
- 4/18/16 – Regular board Meeting
- 4/25/16 – Budget Workshop Meeting
- 5/2/16 – Planning/Regular Board Meeting

**The motion passed unanimously.**

**FINANCIAL REPORT**

Mrs. Meikrantz made a motion, seconded by Mr. Winters, that the Board approves the following financial items:

That the Board approves payment of General Fund bills represented by checks #53771 to #553829 in the amount of \$730,221.09; and direct deposit represented by PYRL5616 in the amount of \$718,709.23 represented in attached summary.

That the Board approves payment of Cafeteria Fund bills represented by check #6906 in the amount of \$6.15 represented in the attached summary.

That the Board approves payment of Activity Fund bills represented by check #15291 to #15317 in the amount of \$9,826.43 represented in the attached summary.

That the Board approves payment of Trust Fund bills represented by check #15292 to #15302 in the amount of \$4,928.32 represented in the attached summary. If anyone wishes to see the recipients of the scholarship awards you can inquire after the ceremony on Tuesday, May 17, 2016.

That the Board approves payment of Athletic Fund bills represented by checks #19599 to #19653 in the amount of \$7156.99 represented in the attached summary.

That the Board approves payment of Construction Fund bills represented by checks #1177 to #1185 in the amount of \$926,281.60 represented in the attached summary.

That the Board approves payment of Capital Reserve bills represented by checks #22357 to #22362 in the amount of \$20,571.19 represented in the attached summary.

That the Board approves payment of April 2016 VISA transactions in the amount of \$36,104.07 represented in the attached summary.

**The motion passed as follows:**

**Mr. Steven Bear - Absent**  
**Mr. Michael Berk - Absent**  
**Mrs. Stacey Knavel - Yes**  
**Mrs. Elizabeth Meikrantz - Yes**  
**Mr. Thomas Merlie - Yes**

**Mr. Christopher Morgan - Yes**  
**Mr. Randy Varner - Abstain**  
**Mr. Robert Winters - Yes**  
**Mr. Scott Witwer - Absent**

**REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES**

Dr. Moyer reported on the success of the recent May Fair that was held at Rice Elementary School, and he thanked the PTO for making this event a success. Dr. Moyer also spoke about the assessment testing conducted at the Cumberland-Perry Vocational Technical School and the SMSD students scored at 91%.

Max Leo, Student Representative to the Board, reviewed the Paint night that is scheduled to help raise money for the Senior class. He also reviewed the upcoming final graduation activities.

**NOTICES AND COMMUNICATIONS - None**

**BOARD COMMITTEE REPORTS - None**

**NEW BUSINESS**

Mr. Merlie made a motion, seconded by Mr. Winters, that the Board tables item 11.b HCR Manorcare Properties Tax Settlement. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mr. Winters that the Board approves the agenda, with all corrections, and as amended (Manor Care Properties Tax Settlement removed). **The motion passed unanimously.**

**Board Treasurer**

Mr. Varner made a motion, seconded by Mr. Winters, nominating Steven Bear to serve as Board Treasurer for the 2016-2017 school year.

Mr. Merlie made a motion, seconded by Mr. Morgan, nominating Elizabeth Meikrantz to serve as Board Treasurer for the 2016-2017 school year.

The nominations were closed, and on a roll call vote, Mr. Bear was appointed as Board Treasurer, with four (4) votes as follows:

**Mr. Steven Bear - Absent**  
**Mr. Michael Berk - Absent**  
**Mrs. Stacey Knavel - Yes**  
**Mrs. Elizabeth Meikrantz - No**  
**Mr. Thomas Merlie - No**

**Mr. Christopher Morgan - Yes**  
**Mr. Randy Varner - Yes**  
**Mr. Robert Winters – Yes**  
**Mr. Scott Witwer -Absent**

**Preliminary Adoption of the Final Budget for the 2016-2017 School Year:**

Mr. Varner made a motion, seconded by Mrs. Meikrantz, for the following:

**NOW, THEREFORE, IT IS HEREBY RESOLVED:**

That the Board of School Directors of the South Middleton School District, Cumberland County, Pennsylvania hereby tentatively adopts the annual budget, transfers and designations of and for said District for the fiscal year commencing July 1, 2016, as more fully set forth in PDE form 2028 which is presented at this meeting:

Further, that said Board of School Directors hereby authorizes the expenditure of **\$33,854,619.67** for the school fiscal year July 1, 2016 through June 30, 2017, and more particularly and fully detailed in the proposed annual budget as foresaid; and

Further, that said Board of School Directors does hereby levy a real estate tax of **9.553** Mills of the assessed valuation (**\$.009553** per **\$100** of assessed value) on all real estate within the South Middleton School District, pursuant to the

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authority of "The Public School Code of 1949," as amended for the school fiscal year as aforesaid; and

Further, that said Board of School Directors continues to levy the following taxes heretofore levied pursuant to the authority of "The Local Tax Enabling Act," as amended (1) Realty Transfer Tax – ½%; (2) Earned income Tax – 1.1%; and (3) **Local Services Tax - \$5.00.**

That the proposed taxes levied and continued to be levied shall provide revenue for the proposed expenditures authorized above.

**On a roll call vote, the motion passed as follows:**

**Mr. Steven Bear - Absent  
Mr. Michael Berk - Absent  
Mrs. Stacey Knavel - Yes  
Mrs. Elizabeth Meikrantz - Yes  
Mr. Thomas Merlie - Yes**

**Mr. Christopher Morgan - Yes  
Mr. Randy Varner - Yes  
Mr. Robert Winters – No  
Mr. Scott Witwer -Absent**

**Yellow Breeches Educational Center Contract – 2016-2017**

Mrs. Meikrantz made a motion, seconded by Mr. Varner, that the Board approves the Yellow Breeches Educational Center Agreement between the Education Center and the South Middleton School District for the 2016-2017 school year for five (5) paid slots. Tuition: \$26,757.

**The motion passed as follows:**

**Mr. Steven Bear - Absent  
Mr. Michael Berk - Absent  
Mrs. Stacey Knavel - Yes  
Mrs. Elizabeth Meikrantz - Yes  
Mr. Thomas Merlie - Yes**

**Mr. Christopher Morgan - Yes  
Mr. Randy Varner - Yes  
Mr. Robert Winters – No  
Mr. Scott Witwer -Absent**

**CAIU Special Education Services Contract for 2016-2017**

Mr. Winters made a motion, seconded by Mrs. Meikrantz, that the Board approves the contract agreement with the Capital Area Intermediate Unit #15 for special education services for the 2016-2017 school year. The contract agreement is for a total cost of \$178,822.60.

**The motion passed as follows:**

**Mr. Steven Bear - Absent  
Mr. Michael Berk - Absent  
Mrs. Stacey Knavel - Yes  
Mrs. Elizabeth Meikrantz - Yes  
Mr. Thomas Merlie - Yes**

**Mr. Christopher Morgan - Yes  
Mr. Randy Varner - Abstain  
Mr. Robert Winters – Yes  
Mr. Scott Witwer -Absent**

**Vista School Contract – Extended School Year (ESY) – Summer 2016**

Mr. Winters made a motion, seconded by Mrs. Meikrantz, that the Board approves the Vista School Educational Services contract for the 2016 Extended School Year (ESY) for one (1) special education student. The term of the contract begins 7/5/16 through 8/11/16. Tuition: \$6,830. This contract is subject to final solicitor review and approval.

The motion passed as follows:

Mr. Steven Bear - Absent  
Mr. Michael Berk - Absent  
Mrs. Stacey Knavel - Yes  
Mrs. Elizabeth Meikrantz - Yes  
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes  
Mr. Randy Varner - Abstain  
Mr. Robert Winters – Yes  
Mr. Scott Witwer -Absent

#### Yellow Breeches Planning Guide

Mr. Varner made a motion, seconded by Mrs. Meikrantz, that the Board approves the 2016-2017 Yellow Breeches Middle School Planning Guide. **The motion passed unanimously.**

#### Disposal of Assets

Mrs. Meikrantz made a motion, seconded by Mr. Varner, that the Board authorizes the Administration to dispose of the attached items pursuant to Board Policy #711. **The motion passed unanimously.**

#### Roofing Contract – Weatherproof Technologies

Mr. Winters made a motion, seconded by Mr. Morgan that the Board approves the roofing contract between South Middleton School District and Weatherproof Technologies to replace the gym and pool roof at the Boiling Springs High School. **The motion passed unanimously.**

#### ARAMARK Contract – Year 4

Mrs. Meikrantz made a motion, seconded by Mrs. Knavel, that the Board approves the Year 4 of the 5 Year Agreement with ARAMARK between the South Middleton School District and ARAMARK to provide food management services for the 2016-2017 school year, and further authorizes the Administration to submit the renewal application to the Pennsylvania Department of Education.

The motion passed as follows:

Mr. Steven Bear - Absent  
Mr. Michael Berk - Absent  
Mrs. Stacey Knavel - Yes  
Mrs. Elizabeth Meikrantz - Yes  
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes  
Mr. Randy Varner - Abstain  
Mr. Robert Winters – Yes  
Mr. Scott Witwer -Absent

#### Personnel

Mr. Winters made block motion, seconded by Mrs. Meikrantz, that the Board approves the following personnel items:

#### Professional

#### Employment - Extra Duty - Athletics

The Board employed the attached extra duty, athletic personnel for the 2016-2017 school year.

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### **Employment - Summer Academy Camp**

The Board employed the following professional personnel for the Summer Academy Camp @ \$35.00/hr.

- Co-Coordinators: Tracy Hinkle and Kelly Klacik
- Ketha Ranck, Michelle Group, Mary Cornman, Kirsten Dively and Colleen Daly
- Substitutes: Angela Fidler and Lesa Bonner

### **Employment - Pre-School Camp**

The Board employed the following professionals for pre-school camp at \$35.00/hr.

- Kevin Scharlau, Megan Beecher

### **Employment - Extended School Year (ESY)**

The Board employed the following professionals/support staff for ESY (Extended School Year) from 6/28/16 through 7/28/16 - 8:30 AM to 11:00 AM at \$35.00/hr. for professional staff. Paraprofessionals will be paid at their hourly rate.

- Theresa Schwander - Speech
- Carrie Stine - Special Education
- Allyson Chiavacci - Special Education
- Amy Spears - General Education
- Colleen Daly - General Education
- George Hing - Paraprofessional
- Lori Hockenberry - Paraprofessional
- Lori Boley - Paraprofessional
- Penny Feeser – Paraprofessional

### **Retirement**

The Board accepted, with regret, the resignation of Laurie Gray, from the position of sixth grade teacher at the Yellow Breeches Middle School, effective June 3, 2016.

### **Resignation**

The Board accepted the resignation of Kathleen Fulfer, from the positions of Head Cross Country and Assistant Track and Field Coach, effective 5/28/16.

### **Classified**

### **Retirement**

The Board accepted, with regret, the resignation of Linda Keller, from the position of Switchboard/Receptionist at the Yellow Breeches Middle School, effective June 3, 2016. (28 years)

### **Resignation**

The Board accepted, with regret, the resignation of Lisa McDowell from the position of cafeteria monitor/office aide position at the Yellow Breeches Middle School, effective June 1, 2016.

**Employment - Substitute Nurse**

The Board added the following personnel to the substitute classified list:

Name: Amanda B. Doyle  
Position: Substitute Nurse  
Starting Date: 5/5/2016  
Hourly Rate: \$13.82

**The motion passed unanimously.**

**CITIZENS PARTICIPATION - None**

**ANNOUNCEMENTS & INFORMATION ITEMS – None**

**ADJOURNMENT**

Mr. Winters made a motion, seconded by Mrs. Meikrantz, to adjourn the meeting at 7:34 p.m.  
**The motion passed unanimously**

Respectfully Submitted,

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Matthew Ulmer  
Board Secretary

**FOR THE RECORD**

The Board of School Directors met in Executive Session on Tuesday, May 31, 2016 for a student matter.